



**The 2013 International Conference on Collaboration Technologies and Systems
(CTS 2013)
May 20 - 24, 2013
The Sheraton San Diego Hotel & Marina
San Diego, California, USA**

CTS Student Travel Grant Application Form

The International Conference on Collaboration Technologies and Systems offers a small number of contingency student travel grants to qualifying and selected full-time students who need a supplement to their travel support to present an accepted paper at any of CTS's meetings.

To be eligible, students must:

- Be presenting an accepted paper at a CTS session or workshop
- Submit a student travel grant application form detailing need for funds no later than 7 weeks prior to the 1st day of the conference
- Be a full-time student who is not also a full-time employee in industry, government, or academia (please submit a proof of status from your university)
- Have one letter of recommendation from your immediate advisor or department head
- Have written support from the chair (letter or email) of the conference's session or workshop at which your paper will be presented indicating that your paper presentation is necessary to the session's success

PAPER TITLE: _____

SESSION: _____

STUDENT INFORMATION

LAST NAME: _____ FIRST: _____ MI: _____

ACADEMIC INSTITUTION: _____

MAILING ADDRESS: _____

EMAIL ADDRESS: _____

DEPARTMENT: _____ FIELD OF STUDY: _____

LEVEL OF STUDY: _____ DEGREE SOUGHT: _____
ANTICIPATED GRADUATION DATE: _____

FACULTY ADVISOR INFORMATION

LAST NAME: _____ FIRST: _____ MI: _____

MAILING ADDRESS: _____

EMAIL ADDRESS: _____

GRANT QUALIFICATIONS

Have you ever received CTS Funding to attend a meeting? YES () NO () If so, when _____ Amount: \$ _____

Are you a full time-time student? YES () NO ()

Are you otherwise employed? YES () NO () If so, how? _____

Please list your other sources of funding and how the CTS grant would help you attend the conference.

ESTIMATED EXPENSES

Travel _____ Lodging _____ Total _____

SIGNATURES

Student: *I certify that this information is true and complete to the best of my knowledge.*

_____ Date: _____

Faculty Advisor: I certify that our institution is unable to provide full funding for the applicant to attend the CTS conference.

_____ Date: _____

- Required attachments:**
1. Letter of recommendation from your department head or immediate advisor
 2. Letter or email from your session chair indicating that your paper's presentation is necessary for the session's success